**2017 Arizona Conservation Partnership**

Application for Project Implementation Funding

1. **Cover Page**
	1. **Project Title** (No more than 8 words)
	2. Business Name
	3. Total acres by land ownership (Private, State, Tribal, BLM, USFS etc.)
	4. Are you a Cooperator with the Conservation District?
	5. Name and contact information for primary individuals
		1. Name
		2. Position
		3. Mailing Address and Physical Address
		4. Home and Cell Phone Numbers
		5. Email
	6. Partners (agencies and others involved). Indicate if this project involves multiple ranches.
2. **Project Purpose, Planning and Past Accomplishments**
	1. Include the **Project Title** at the top of all pages.
	2. Provide a description of the planned project
	3. How many total acres under control of the applicant(s) will be benefitted by the proposed project
	4. How will the project improve the management and economic productivity of the operation?
	5. How will the project improve the condition or management of the area? Be as specific as possible (reduction of active soil erosion, expected changes in plant community, improvement in water quality of perennial streams or lakes, improvement in wildlife habitat for desired species, etc.
	6. What other public benefits will be provided (hunting, recreation, open space, reduced wildfire risks, improved habitat for state or federally listed species)?
	7. Where are you in the planning process? Have you worked with any state or federal agencies to develop a conservation plan or Coordinated Resource Management Plan for your operation? Does it include the proposed project?
	8. What land ownership(s) will the work be done on (private, state, BLM, USFS etc)?
	9. Is this your first application for funding from the Arizona Conservation Partnership?
	10. Have you already completed this kind of work using state or federal financial assistance? How much land has already been treated?
	11. Describe any existing monitoring being done on the operation and planned treatment area.
	12. Describe how the project will be monitored to determine if the planned outcomes are achieved.
3. **Maps**
	1. Include the **Project Title** at the top of all pages.
	2. Provide a state map showing the general location of your land or operation.
	3. Provide a more detailed map showing the ranch boundaries, and the proposed project location on a topo map or you can provide GIS shapefiles. The map needs to have legal descriptions for the Section, Township, Range or UTM coordinates sufficient to locate the area. Show the land ownership on the map. Ask your agencies to provide these maps if you don’t have maps available.
	4. Provide a soil or ecological site map for the project area. Ask your agencies to provide this, or you can obtain this using Web Soil Survey <http://websoilsurvey.sc.egov.usda.gov/App/HomePage.htm>
4. **Scope of Work**
	1. Include the **Project Title** at the top of all pages.
	2. Describe in detail what needs to be done, and how it will be done. (see examples)
	3. Provide a timeline of tasks and expected completion dates. (see examples)
	4. Indicate what permits and approvals are needed for the project, and the status of obtaining those approvals.
	5. If your proposal is requesting funds to complete environmental compliance work, (NEPA, Cultural Resources, Endangered Species consultation, etc) indicate the kind of compliance work needed.
5. **Budget**
	1. Include the **Project Title** at the top of all pages.
	2. Provide a detailed budget. Include estimated costs and source of funding for labor, equipment, supplies, and other costs. (see examples)
	3. Provide quotes for materials, supplies, equipment rental, installation etc.
	4. Is the project treating the problem early to be more cost effective?
	5. Indicate the amount of funding you are requesting from the Arizona Rangeland Conservation Partnership. Do you plan to apply for NRCS EQIP funding?
	6. Show any in-kind matching that you will provide, including your own labor, equipment use, mileage costs etc.
6. **Letters of Support and/or Coordinated Resource Management Plan**
	1. Include the **Project Title** at the top of all pages.
	2. Provide letters of support for your project from any agencies involved with your project, and other operations, organizations or partners.
	3. If you have a signed Coordinated Resource Management Plan or Conservation Plan, provide a copy showing the signatures of the participants that indicate their support for the proposed project.
7. **Authorization to obtain information**
	1. If you have a Conservation Plan on file with NRCS, and are willing to allow your Conservation District and/or the Arizona Association of Conservation Districts to obtain that information directly from NRCS to help you with your project, and to help us to display conservation needs and accomplishments, please fill out the form authorizing access to that information.